

HOW TO START A CLUB AT PUEBLO COMMUNITY COLLEGE

Step 1

- Recruit five (5) students who are interested.

Step 2

- Find an Advisor who is a PCC Faculty or Staff employee.

Step 3

- The Club needs to determine who will be the President, Vice President, Secretary, Treasurer, and the ASG Senator.

Step 4

- By-laws, goals, and mission statement for the club must be written.

Step 5

- The Club Charter Application needs to be filled out and include the membership list and to be submitted to the ASG Executive Branch to review.

Step 6

- Once approved by the ASG Executive Branch, the ASG Legislative Branch will have the deciding vote for the clubs charter. The Club will then charter every year following the same process.

If you have any questions, concerns, or comments please contact us at (719)-549-3300 or stop by the ASG Office, Student Center (room 251)