

Library Technician · Associate of Applied Science

Students in this program will learn a series of key library functions, including collection management, cataloging basics for Dewey and Library of Congress, processing and repair of library materials, circulating and shelving materials, helping patrons with reference, resource sharing services, and managing a small library or media center. Students will also acquire non-technical skills needed to be a successful library technician, such as customer service, listening, speaking and writing, attention to detail, and working as a member of a team.

Career Information

This training can open the door to employment in a school media center, a public library, an academic library, or a special library.

Course Map. Where students have options, recommended courses appear (in brackets).

First Semester ~15 credit hours	
ENG 121 COM 115 or COM 125 LTN 101 LTN 205 Social and Behavioral Science (PSY 101 or HIS 121)	Milestones: Complete one ENG course with C or higher Complete all LTN courses with C or higher Maintain at least 2.0 GPA
Second Semester ~15 credit hours	
MAT 107 or Higher LTN 110 LTN 210 Social and Behavioral Science (POS 111 or HIS 121) Arts and Humanities (ART 110)	Milestones: Complete all ENG and MAT requirements with C or higher Complete all LTN courses with C or higher Complete scholarship applications early! Start visiting Transfer schools
Third Semester ~15 credit hours	
LTN 115 (only offered summer semester) LTN 220 (only offered summer semester) Social and Behavioral Science (GEO 105) Arts and Humanities (LIT 115) Elective (LIT 225, BUS 115, HIS 122, PHI 112, or CIS 118)	Milestones: Submit Graduation Planning Sheet! Complete all LTN courses with C or higher Apply for admission at Transfer school(s) Maintain at least 2.0 GPA
Final Semester ~15 credit hours	
Arts and Humanities (MUS 120) Arts and Humanities (HUM 123) Social and Behavioral Science (PSY 235 or 238) Elective (LIT 225, BUS 115, HIS 122, PHI 112, or CIS 118) Elective (LIT 225, BUS 115, HIS 122, PHI 112, or CIS 118)	Milestones: Maintain at least 2.0 GPA Complete scholarship applications early! Reach out to department chair/faculty advisor at Transfer school

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Valid for school year
2018/2019

Sample Schedules (recommended requirements and electives used as an example)

Full time 2 years

Fall 1	Credits 12	Spring 1	Credits 12	Summer 1	Credits 6
ENG 121	3	MAT 107	3	LTN 115	3
COM 115	3	LTN 110	3	LTN 220	3
LTN 101	3	LTN 210	3		
LTN 205	3	PSY 101	3		
Fall 2	Credits 12	Spring 2	Credits 12	Summer 2	Credits 6
GEO 105	3	MUS 120	3	BUS 115	3
ART 110	3	POS 111	3	PHI 112	3
LIT 115	3	HUM 123	3		
PSY 235	3	LIT 225	3		

Part time 3 years (requires summer semesters and three semesters with 3 courses)

Fall 1	Credits 6	Spring 1	Credits 6	Summer 1	Credits 6
LTN 101	3	LTN 110	3	LTN 115	3
LTN 205	3	LTN 210	3	LTN 220	3
Fall 2	Credits 9	Spring 2	Credits 6	Summer 2	Credits 6
ENG 121	3	MAT 107	3	PHI 112	3
COM 115	3	PSY 101	3	ART 110	3
GEO 105	3				
Fall 3	Credits 6	Spring 3	Credits 9	Summer 3	Credits 6
LIT 115	3	POS 111	3	LIT 115	3
PSY 235	3	HUM 123	3	BUS 115	3
		LIT 225	3		

Note: This program features two completion paths, each with different awards:

1. Students pursuing the **AAS** degree program in Library Technician must complete 60 credits of General Education requirements, core requirements, and approved electives.
2. Students pursuing the **Certificate** degree program in Library Technician must complete 30 credits of General Education requirements, core requirements, and approved electives.

Degree Transfer

Note: If you plan to transfer to a bachelor's degree program such as Library Information Science, consult with your program advisor to determine the transferability of courses.