

## Flu Season Cleaning Protocol

### ***Sent on behalf of the Facilities & IT Department:***

To ensure the health and wellness of our campus students & customers, the Facilities Department has implemented an increased cleaning protocol to assist in the reduction of potential germs throughout campus during this identified period of heightened flu season. This protocol enhances our regular daily cleaning and sanitation processes.

- The increased cleaning will be focused on high-touch surfaces throughout the campuses including: restrooms, classrooms, commons spaces, door knobs, handrails, classroom lab computers, keyboards/mice, phones and student work surfaces on an increased frequency throughout the day.
- Teacher touchscreen stations will be cleaned by IT Services with an appropriate cleaner to ensure no damage to the equipment. They will also assist with cleaning printer control panels for printers/copiers.
- Private offices work surfaces, keyboards/mice and phones are the responsibility of the office user due to the potential disruption of desk documents and confidential information. It is recommended to spray your paper towel with disinfectant vs. spraying directly to prevent any damage potential.
- Cleaning supplies (disinfectant spray bottle and paper towels) are available by request from the Facilities Department x3345, for departments to assist with additional disinfecting support by campus staff.
- Updated restroom signage encouraging proper handwashing hygiene protocol has been installed throughout all restrooms to remind users of the importance.
- Hand sanitation stations are scattered throughout campus buildings containing Purcell sanitizer, typically one station per floor/wing of the building.

The Facilities Department appreciates your support and patience as we continue to offer exceptional service to Pueblo Community College. If additional questions or support is needed, please be sure to contact Facilities at 719-549-3345.