**Guidelines for Merit Scholarships:**

1. Merit Scholarships will be awarded on the first and third Monday of each month.
2. Scholarships must have a completed and signed application. A 250 word statement from the student regarding academic and career goals and how the scholarship will help them achieve their goals should accompany the application.
3. **Concurrent enrollment student are not eligible for Merit Scholarships.**
4. Awards are based on the availability of funding from the Colorado Merit Aid Program. Awards will be determined by a completed financial aid file and application process.
5. Other criteria such as community service or exceptional talents (music or art) may be used for consideration, but not the sole consideration.
6. The Merit Scholarship award maximum is $1000 per year. Awards are disbursed in $250 increments. Students receiving only $250 will be awarded the entire amount in a single semester. Students receiving $500 or $750 or $1000 may have the award disbursed over more than one semester, based on need and anticipated registration in future semesters.

The criteria to determine the award amount are as follows:

* 2.75 – 3.49 GPA
	+ Award is $250 for part time enrollment, $500 for full time enrollment
* 3.50 – 4.00 GPA
	+ Award is $500 for part time enrollment, $1,000 for full time enrollment

Full Time enrollment: 12 credits or more
Part Time enrollment: 6-8 credits (Enrollment in less than 6 credits does not qualify.)

1. Students will be notified of the award based on the school’s official communication method.
2. Documentation of the student’s eligibility will be scanned and stored as part of the student’s electronic record.

 **Instructions to Students**

1. Attach your 250 word scholarship statement to the Merit Scholarship Application.
2. Bring your completed and signed Application to your Department Chair (Pueblo Campus) or Regional Director (SCCC and Fremont Campus) for approval. (Incomplete applications will not be accepted.) Once your application is approved by the Department Chair or Regional Director, please submit your application to the Division Dean for final approval.
3. If you have any questions regarding the application process contact Steve Candelaria:

In person: Office of Financial Aid, Student Center - Room 281
900 West Orman Avenue - Pueblo, CO 81004

Email: Steve.Candelaria@pueblocc.edu Phone: 719-549-3022

Pueblo Community College is an equal opportunity educational institution and does not discriminate on the basis of age, race, religion, color, national origin, sex, or disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504, Age Discrimination Act, and Title II of the ADA. The College has designated the Director of Human Resources as its Affirmative Action Officer with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact the Director of Human Resources, 900 West Orman Avenue, Room CA-210, Pueblo, CO 81004, telephone and TDD (719) 549-3220; or the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Bldg., 1244 North Speer Blvd., Suite 310, Denver, CO 80204, telephone (303) 844-2981, TDD (303) 844-3417.

**Departmental/Colorado Merit Scholarship Application**

**2018-2019**

First Name: Middle Initial: Last Name:

S#: Primary Phone Number:

Email: @student.cccs.edu

Program of Study/Degree Path: Department:

Division (Check One): [ ]  Arts & Science [ ]  Business & Technology [ ]  Health & Public Safety Campus Location (Check One): [ ]  Pueblo [ ]  Fremont [ ]  SCCC
Enrollment Status (Check One): [ ]  Full Time [ ]  Part Time
Current Enrollment (Check One): [ ]  Fall 2018 [ ]  Spring 2019 [ ]  Summer 2019

Student Signature: Date:

Department Chair Approval Signature: Date:

**For Official Use Only**

In order to be awarded students must meet all of the following criteria:

[ ]  College GPA (2.75 or higher) Current GPA:

[ ]  First-time students only: (High School Diploma with a 2.75 GPA or GED score 550 or higher)

[ ]  Enrolled in at least 6 credits

Current load: Credits Required: Credits Applied:

[ ]  Enrolled in an eligible program/Colorado Resident

[ ]  Submitted a 2018-2019 FAFSA
[ ]  Meeting SAP requirements
[ ]  Completed verification (if applicable)

[ ]  250 word statement regarding academic & career goals

Notes/Other:

**Approval Amounts and Signatures**

Amount of Award for Fall 2018:

Amount of Award for Spring 2019:

Amount of Award for Summer 2019:

Dean Approval Signature: Date:
Financial Aid Approval Signature: Date: