

Transfer Checklist

Preparing to Transfer:

- ☐ Transferring can impact your graduation date.
- Explore institutions that offer your area of interest and select a program of study
- ☐ Earn good grades
- ☐ Determine whether your major and career aspirations match up
- ☐ Expect to have acquired minimun credits
- □ Preview how your credits will transfer with your advisor. Some schools will not accept credits with a grade of C or below.
- □ Develop an academic plan with your PCC advisor
- ☐ Be mindful of application deadlines
- ☐ Review admissions information on the college's web site
- Request an admission packet including an application or check on-line for the application

Apply for Admission:

- Submit application fee
- ☐ If high school transcripts are required, contact the guidance department at your high school
- ☐ Supply SAT's or ACT's if required
- ☐ Send official transcripts from all colleges and universities attended
- ☐ Visit the campus
- Apply for financial assistance

After applying:

- ☐ Follow up to make sure all application materials are received. Most schools will send you an email allowing you to see the status of your application.
- ☐ Send your tuition deposit to the school you will be attending
- ☐ Send in final copies of your transcripts with your last semester grades and if you are graduating, your graduation date

After Admission:

- ☐ Register for orientation
- ☐ Get ID and Parking Permit
- ☐ Take required tests
- Secure your housing
- Accept financial assistance
- ☐ Meet with your advisor
- Register for classes

Remember:

Academic Advisors are available to help you!