

Board Members Present: Dawn Mathis, David Woods, Susan Woods, Michele Sweeney, Rob Hudgens, Bill McAuliffe, Shawna Tracy, Leroy Garcia, Emily Moore, Dave Hiltbrunn, Mary Chavez, Patty Erjavec

Recording Secretary: Ann Flores

Agenda Item	Discussion Points	Decision/Action Item
I. Opening/Call to Order- Rob Hudgens standing in for Brian Caserta	Introductions Rob substituted as Chair, Brian is currently out-of-state with a family emergency.	
II. Approval of the Minutes- Dawn Mathis	Minutes for April 17, 2013 were approved as written	Motion made and seconded to approve the minutes as written. Motion carried.
III. Review of Spring minutes – Dawn Mathis	<ul style="list-style-type: none"> ◆ The site visit will be in March or April. When Dawn has a final date she will email everyone. ◆ Paramedic prep program – would be EMS 180 EMT internship, HPR 190 Basic EKG and the EMS 130 IV course - all 2 credits each. ◆ The committee adopted the National Registry Field and Clinical Evaluation Worksheets for clinicals and internship evaluation last spring. 	<ul style="list-style-type: none"> ◆ Email date of accreditation days and the Advisory Committee meetings when date confirmed. ◆ Paramedic Prep class review currently on hold until the spring 2015 meeting. ◆ <i>Feedback on evaluation tool - Preceptors like it because they do not have to sign each PCR sheet, they just sign a log sheet with all the PCRs listed.</i>
IV. By-laws – Dawn Mathis	◆ By laws reviewed, no changes to the By-laws	Vote on the Chairperson position next spring
V. Review of the member list – Dawn Mathis	◆ A list of advisory members’ names and agencies was discussed to see if we need to add members. Rob suggested Bobby Guagliardo from Rural Fire or Bob Tracy would be a good representation.	
VI. PCC President – Patty Erjavec Health Division Update Mary Chavez	<ul style="list-style-type: none"> ◆ Fall semester is almost over and the spring semester is open for enrollment. Health programs are pleased with our simulation lab at SMC. Patty thanked all our agencies for giving our students extraordinary opportunities to learn and experience. ◆ Mary reported on the Health Division – Friday, Oct 24, Lt Gov. Joe Garcia was here to recognize Pueblo Community College for the <i>Colorado Completes Campaign</i>. 30 applications were submitted, 8 chosen and we were chosen for recognition of PCC partnership with ST. Mary Corwin Simulation 	

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	<p>Center. We had an open house, which introduced the new Surgical Tech program and the simulation center (including the house). Our Fire, EMT, Criminal Law, OTA, PTA and Nursing students were on hand.</p> <ul style="list-style-type: none"> ◆ We held a capstone simulation last spring involving students from Fire Science, EMS and nursing. We utilized the simulation house and the hospital sim center. It went very well. Students love the interaction and real life scenarios. ◆ PCC has a new cadaver lab at SMC which will open in the spring. 	
<p>VII. EMT Program Overview – Dawn Mathis/Michele Sweeney</p>	<ul style="list-style-type: none"> ◆ We will be sending out our Employer Surveys this week. Please look for them and return. ◆ CHEO grant – Michele – a very large grant to hybridize our EMT and Paramedic classes. This means the classes will eventually be 30% online. The EMT hybrid program will be rolled out in the spring. The paramedic program is a work in progress. ◆ CHEO has allowed us to use grant dollars for marketing to get those hybrid classes out in the community. Advertising for EMT and Paramedic spring classes is already turning up in the Chieftain paper. ◆ Janny Candelaria has also been working hard at getting an EMT Hybrid course online. The skills hands-on are set up on one (1) day a week and possible two (2) towards the end of the course. We are getting a small but steady request for the online ◆ We are doing another EMS mini capstone using the SMC house theme is “holiday party gone bad”. This will be on Nov 19, 2014. ◆ Our students did a vaccination clinic at EVAREZ (for their employees and their families) our Intermediate and Paramedic students used it as a clinical. They had a good turn out and the students enjoyed it. ◆ A question was asked, Are there community college geographical boundaries that should be respected 	<p>Watch for employer surveys</p>

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	with an online course? No, because the boundaries apply to where the course is held, not where the student lives, but it is nice to give the other college a heads up so they know.	
VIII. Accreditation Status	IX. The accreditation self-study was submitted in September. We will have a meeting prior to the site visit in spring. Members of the Advisory Board have been asked to attend a meeting during the site visit.	Dawn will send out emails regarding the spring Advisory meeting and the site visit Advisory meeting. The dates may be close together. We will be asking our past/present students to attend the site visit meeting.
X. Enrollment Update – Dawn Mathis	<ul style="list-style-type: none"> ◆ Troy Salazar is teaching EMR/EMT/Intermediate and CPR classes at SCCC along with outside classes in surrounding areas. Patty and Dawn stated, “Troy is doing a wonderful job keeping that part of the demographic engaged ◆ National Registry Pass rates – EMT has a 69% pass rate, EMT I has a 90% pass rate since fall 2012. Paramedic has a 95% pass rate. The 2013 students are coming along slowly. 	
XI. Paramedic math competencies – Michele Sweeney	<ul style="list-style-type: none"> ◆ Math is often a stumbling block for the paramedic students. Tutoring, online and in person has been offered but this is still a problem. ◆ We would like to have the paramedics take a competencies math test with the application process and interview. This exam would not make a student ineligible for the program but if the applicant does poorly he/she would be required to take a math tutoring course prior to entering the program in Aug. 	Develop a math test for use with the application and interview process for the paramedic program.
XII. Discuss the possibility of two and half days a week for paramedic program – Dawn Mathis	<ul style="list-style-type: none"> ◆ The National Registry has been in the process of implementing a requirement for a portfolio of skills at the paramedic level. There are 35 skills that must be evaluated multiple times and this takes a tremendous amount of time. If we add ½ day or evening for skills, that would give us time for everything else. We understand it could affect work time. We will discuss this further at the spring meeting; it does require some additional curriculum approvals by PCC. 	This will need to be discussed further
XIII. 5-year plan – Dawn Mathis	<ul style="list-style-type: none"> ◆ There has not been a need from the employers for AEMT in this area. Currently, we are not going to teach the AEMT course and therefore it will be removed from our 5-year plan. ◆ Critical Care Paramedics does not appear to have a 	Motion made and seconded to remove the AEMT and critical care program from the 5-year plan. We will discuss the remainder of the 5-year plan in the spring. Motion carried.

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	need in general.	
I. Good of the order	<ul style="list-style-type: none"> ◆ Pueblo West Fire will be holding refresher courses. ◆ SMC asked if there were any issue or feedback from the students. Dawn stated no feedback is good. We have not heard anything negative. 	Send Dawn a flyer if any agencies have CE students could utilize.

Next meeting March or April 2015 – 12PM