

Board Members Present: Dawn Mathis, Brian Caserta, David Woods, Michele Sweeney, Rob Hudgens, Emily Moore, Dave Hiltbrunn, Mary Chavez, Mike Lening, Kevin Weber, Bret Marascola, Patrick Stanifer, Bryan Ware, Kyle Lazzarini, Troy Salazar

Recording Secretary: Ann Flores

Agenda Item	Discussion Points	Decision/Action Item
I. Opening/Call to Order- Brian Caserta	Introductions – were made	
II. Approval of the Minutes- Brian Caserta	Minutes for October 30, 2014 approved with changes to number, V. <i>Rob suggested Bobby Guagliardo not Gutierrez.</i> Changes made.	
III. Review of fall minutes – Dawn Mathis	<ul style="list-style-type: none"> ◆ Brian noted in our fall meeting we did not elect a Chairperson since he was out-of-state with family issues. Emily Moore and Rob Hudgens re-nominated Brian to continue as chairperson to a unanimous yes vote. ◆ Instead of creating a paramedic prep as discussed at the fall 2014 meeting we decided to add a math competency test to the incoming paramedic student interviews. If the prospective students cannot pass the exam they will have to take a math tutorial through the remainder of July and August ◆ 5-year plan was on the agenda, but due to the upcoming accreditation next month we have a full agenda and will address the 5-year plan in our next fall 2015 meeting. 	<p>Brian Caserta is our chairperson for another year.</p> <p>In Fall 2015, we will address the 5-Year plan. Meanwhile if anyone has a suggestion for our plan bring to our next meeting or email Dawn @ Dawnelle.mathis@pueblocc.edu</p>
IV. EMS Program Department Overview – Dawn Mathis, Michele Sweeney	<ul style="list-style-type: none"> ◆ Michele spoke about the EMT hybrid course in process this spring. Our EMT hybrid class taught and designed by Janet Candelaria is doing very well. Our retention rate is within normal range of our non-hybrid EMT course. choose patriciate and students are taking advantage of that. ◆ Over the last year, Michele, Dave and Leroy have been getting portions of paramedic 	

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<p>National Registry skills testing and portfolio</p> <p>ACCREDITATION - IMPORTANT</p> <p>Annual Report to CoAEMSP</p>	<p>course online using mostly WEBEX as the lecture. This is working well. The goal is having the online component at 30% of each course, which is PCC's recommended percentage in hybrid courses</p> <ul style="list-style-type: none"> ◆ We will be holding a capstone simulation on April 15th using the house with transport and hand off in the sim lab. ◆ National Registry advanced testing will change in July 2016. We will be required to do the NR testing as scenario based. We are planning on holding a mock scenario test next spring to see if there are any issues to work through. ◆ Along with the scenario testing the National Registry is implementing a skills portfolio to show skill competency. There are 35 skills and students must be checked off each skill a recommended minimum of 5-times each. ◆ Accreditation site visit will be April 20 and 21st. The Accreditation Reps will be going to some clinical sites. In the latter part of the day on the 20th, they will visit SMC or PMC. Morning of April 21st at 8:30 am, they will visit with AMR and the preceptors. ◆ Annual report handout – Outcome Summary – We fell below the national requirements of 70% in retention in 2011 and 2013 due mostly to personal issues of students. Three students in 2013 could not pass the academics. There was no single reason <ul style="list-style-type: none"> ◆ Plan for improvement: Adding the math competency exam to the paramedic interview to try and get students additional math help prior to starting in the program ◆ 80.8% of employee surveys were returned – We appreciate the feedback from the surveys and in the past have made changes because of 	<p>We may need additional help with the national registry test in 2016. Each scenario station will need a proctor as well as a professional partner to work with the student.</p> <p>Accreditation on April 20 and 21st, the Reps will meet with Advising Board members at 3:15 PM to 3:45 PM on April 20th. Be here by 3 PM, meeting room will be posted.</p> <p>It will be successful if everyone can attend and speak honestly about our program.</p>

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	<p>those surveys.</p> <ul style="list-style-type: none"> Resource Assessment - compilation of all our surveys, including faculty Evaluation, clinical site surveys, student survey, employee and graduate surveys. 	<p>Action plan and follow-up - comment on survey from student about “not enough clinical time” may have been referring to Labor and Delivery. It is difficult for students to get their required two deliveries because it is up to the patient and their family if they choose to have a student observe.</p>
<p>V. FISDAP Unit exams and comprehensive exams</p>	<ul style="list-style-type: none"> For accreditation, we must be able to prove validity and reliability of exams. We do not have those stats with such small class sizes. The FISDAP exam does have those stats and meets the needs of accreditation. The students will have two opportunities to pass the exams. We are also implementing the module exams so that the students will become familiar with the testing style and to help them to study for the final. 	<p>We will be implementing the FISDAP comprehensive final exam as our high stakes end of program exam. We have used the exam for the past three years as a National Registry Prep but it did not count as the final.</p> <p>Motion was made and seconded to move to the FISDAP exam. Motion passed.</p>
<p>VI. CSEC Conference – Troy Salazar</p>	<ul style="list-style-type: none"> CSEC conference is scheduled May 14th through May 17th. Brochures were sent off UPS on March 27th, however, we have not received them as yet. Once we get them Ann will send them out to the Advising Board Committee members, also you can access a link. We are offering more classes on Sunday this year. 	<p>CSEC conference link: www.pueblocc.edu/CSEC.pdf Brochure</p> <p>http://www.eventbrite.com/e/colorado-symposium-on-emergency-care-2015-tickets-15990328503 Registration page</p>
<p>VII. National Registry Pass Rate – Dawn Mathis</p>	<ul style="list-style-type: none"> National Registry pass rate – EMT’s are right at the level of the National Average. Paramedic is above NR average. We have 100% pass rate in the paramedic with one student yet to retake the exam. 	
<p>VIII. Employee Career Center - Mary</p>	<ul style="list-style-type: none"> Employee Career Center should be up and running at the end of the semester. Employers can post any type of job. Students can go out on the link and check for job postings. 	
<p>IX. Paramedic prep classes – Dawn Mathis</p>	<ul style="list-style-type: none"> Paramedic prep classes – prior to paramedic classes, starting fall 2016, we will require the HPR 190 EKG class – 2 credits in conjunction 	<p>A motion was made and seconded to accept the new EKG prerequisite to the paramedic program.</p>

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	<p>with the BIO 201 and 202 (Anatomy and Physiology I and II) and IV certificate. It is not necessary for Intermediate (I-99) to take the course. We will honor an EKG class done by an agency if they bring in documentation.</p>	<p>Motion passed.</p>
<p>X. Paramedic program competencies</p>	<ul style="list-style-type: none"> ◆ The hand out “Graduation requirements Clinical /Goals were discussed in detail. Handout shows how many competencies are required for each area, for example – ages of newborn and infant versus toddler and preschooler. It was noted we do not have a requirement for a cardiac arrest. Most students do get at least one but it is not reasonable to hold a student in internship until they get one. 	<p>Motion made and seconded to approved the numbers on the PCC Paramedic Graduation Competency requirements. Motion carried</p>
<p>XI. Paramedic Student Learning Objectives</p>	<ul style="list-style-type: none"> ◆ Everyone reviewed the Paramedic Program learning objectives; No changes were recommended. 	<p>Motion made and seconded to accept the Paramedic Student Learning objectives. Motion carried.</p>
<p>XII. Good of the order- All</p>	<ul style="list-style-type: none"> ◆ Troy wanted to let St. Mary Corwin, Parkview Medical Center, AMR and Fire clinical sites were wonderful to his students. He wanted to thank everyone for all the hard work in guiding his students professionally. ◆ Contact Ann if anyone is having an EMS refresher course that EMT’s can join. She will have them contact you if we are not able to assist them in a class. We have had low enrollment in the last year in the EMT refresher courses. ◆ EP ACLS – a reminder it is an excellent review. We would be happy to offer the course if we had requests. We would need at least six people; it is a 1-day course at the cost of \$95.00. We can also do an EP instructor course. Contact the EMS department. 	<p>Ann.flores@pueblocc.edu or 719-549-3477 Contact Ann if you have any CE/Community Ed classes or EMT/paramedic refresher courses.</p>

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	<ul style="list-style-type: none"> ◆ We will take donations of expired supplies or equipment - contact us on what we are able to use. ◆ A big thanks to Pueblo West Fire who donated a Stryker cot and some King Airways. 	
Meeting adjourned at 1:30PM	Next meeting time – April 20 th 3:00 PM – 3:45PM with accreditation representatives	

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