

Committee Members Present: Maricela Palma, Kristie Philips, Donna Salvatore, Rita Samora, Christine Steele, Angie Shehorn, Kerry Taylor, Josette Urioste, Rosemary Breckenfelder (Dept. Chair), Melinda Milkowski (ECE Faculty)

Committee Members Absent: Darlene Bermudez, Darla Hall, Lois Illick, Virginia Holman, Martha Rahl, Ken Thompson

Guests: none

Minutes taken by: Rosemary Breckenfelder

Agenda Item	Discussion Points	Decision/Action Item
*CTE Mini Review form	Information only, supports advisory member's awareness of the CTE requirements and material/information that must be collected. 1 member commented that the box for advisory board minutes was not checked off.	Reviewed the document, the note is correct and will be corrected.
*5 Year Plan Review	No concerns about the 5 year plan report. Request to review SWOT for 2015-2016. Comments: how can the board support and impact enrollment, marketing, possible incentives, increase number of graduates, technology.	No action required today Discussion on SWOT will be an action item for fall 2015 meeting
*Review ARM report	Comments: support for the improvements, the number of ECE educators, the involvement in communities. Positive comments on increase of qualified ECE educators and rotation of classes to meet the needs of the students in all communities. VE 135 report: majority of graduates are working or working on advanced degrees. Concern: Wages appear to be low for 2012, have not significantly improved for 2015.	No action required, the 2014-2015 VE 135 report will be provided Spring 2016 meeting: Rosemary to present
*ECE Assessment Plan for 2014-2015	No concerns or questions about the assessment plan/outcomes for ECE.	No action required, the new assessment plan will be shared with board at the fall 2015 meeting.

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Next meeting:	<p>Best day of the week and time: the 4th Monday at 1 PM. Members will be personally contacted for date and time in September 2015.</p> <ul style="list-style-type: none"> *membership update *speaker to update advisory board on PDIS and Colorado Shines *special note to update board on ELV Head Start and the department's involvement 	<p>Rosemary will contact members for date/time for next meeting.</p> <ul style="list-style-type: none"> *Rosemary will update board on ELV *Rosemary to secure guest speaker