

Dental Assisting Advisory Board Meeting-October, 14, 2014

Committee Members Present: Janet Trujillo, Violet Hernandez, Shanna Montoya, Sawyer Bisel, Darla Sexton, Lisa Macholz (Thomas), Dr. Kimra Hall, Dr. Greg Philson, Dr. Tomas Duran, Dr. Mark Blaskovich, Dennis Trujillo-Johnson, Mary Chavez-Dean H & PS, Patty Erjavec-President.

Guest: Bonnie Housh

Committee Members Absent: Paula Solano (excused), Tracy Brown (excused), Dr. Grimard-absent

Recorder: Karen Ramos

Agenda Item	Discussion Points	Decision/Action Item
Review and Approval 05/13/2014 minutes	<p>Violet motioned to approve the minutes, Frankie 2nd. Minutes approved.</p> <ul style="list-style-type: none"> • Janet addressed the action items from 05/13/2014 minutes: <ul style="list-style-type: none"> ✓ Legislation to have Registered Dental Assistants has been placed on hold and has been moved back to DORA. Will focus on training on Infection Control, along with the already mandated Radiology training. Jan DeBell is currently in the process of writing the proposal to work out specific regulations and rules pertaining to having registered dental assistants in Colorado. Will continue to keep the Board informed as information is provided. ✓ In regards to having the students do a portfolio, currently Shanna Montoya has incorporated a Capstone Project tied into her Office Management class, where students are required to develop a dental business office model, create a budget, scheduling, inventory, etc. Last Spring was the first time it was implemented and after feedback and assessment results improvements will be made with the possibility of adding case studies into the curriculum. Will continue with phase I and to work at enhancing this project and possibly expand to other classes. Will look into having them develop a portfolio based off the Capstone project(s). ✓ Enrollment down this year for DA program and looking into ways that they can recruit. Janet encourages the Board to email Karen with suggestions for recruitment and possible interview questions for the applicant interview. 	
<p>New Advisory Committee Chair</p> <ul style="list-style-type: none"> • New members • Terms of existing members 	<p>New members were introduced: Sawyer Bisel-DA, graduated from the program last year and is working for Family Smiles; Lisa Macholz (Thomas)-RDH, started as a Dental Tech in the Navy and became a hygienist and has been with the Wohlwend's for 17yrs. She is also very active in the community and has been involved with COMOM for the past 8 yrs. to include volunteering at New Mexico's MOM. Mark Blaskovich-Dentist, works for the PCC Dental Clinic part-time and also Family Smiles.</p> <ul style="list-style-type: none"> • New Chair: Darla nominated Dr. Philson, he kindly declined. Darla nominated Sawyer and Shanna 2nd the nomination. All Board members were in favor of Sawyer, she is the new Advisory Board Chair. 	<p>Sawyer will meet with Janet/Karen in the Spring semester to help with agenda items and will be in charge of running the meetings.</p>

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President's Report/PCC	<ul style="list-style-type: none"> • Patty announced that this year has been declared “The Year of the Leader.” This was chosen after listening to business and industry feedback about making sure our students/graduates are holistic and well-rounded not just in their scholastics, but soft skills as well. The soft skills are still lacking from many graduates and how they deal with people and situations. Faculty and staff have really embraced it and the students have added a lot of energy to the campus this year bringing on quite a few events to engage everyone. • There are some challenges that PCC is having as legislation is changing how we are being funded. We are now going to be held to the same standards as far as performance measures go, our ability to graduate students that will transfer is a huge piece to the performance measure which is difficult because PCC has a lot of terminal programs where once the student graduates, will more than likely not transfer to a University because they are working in their field of study. This is how we would get credit based on transfers, which we are deficit in. We will need to increase our STEM presence, in the health science area and have strong science programs so students can get into the programs and be successful. Also have an emphasis on advanced manufacturing, which lends itself to pre-engineering and chemistry which we are not very good at. Arts & Sciences has been challenged to provide a better pathway for students so that they come to PCC, graduate, and transfer to universities. Has been given an opportunity to be heard and really hope that they take what they have said into consideration as we service a different type of population. • Enrollment is down for the college, they ended up reducing the amount of class offerings and increased class sizes, didn't hire any more adjunct faculty than needed. Very proud of the employees, have a really good team and they have responded well to all of the challenges. 	
Dean's Report/ Division	<ul style="list-style-type: none"> • Mary reported that the approval for BAS in Dental Hygiene has gone through and they are working on the feasibility study. Elsa is currently working on the curriculum. • Invitations will be going out because the H&PS division is being recognized by Lt. Governor Joe Garcia and his Colorado Completes initiative. This recognition is due to the partnership between PCC and St. Mary-Corwin Medical Center and the initiative recognizes colleges and universities for their work towards student retention and completion. The simulation lab is being expanded to a second wing at the hospital and will serve as a lab for the Surgical Tech program. 	

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	<ul style="list-style-type: none"> ○ A house was also donated by SMC and serves as a simulation house for the Law Enforcement, Fire Science, and EMS programs. ○ Another addition will be a human cadaver lab for the Science and Health students. ○ Currently working on a proposal to have Dental Assisting & Dental Hygiene together in the same building. 	
<p>Program Information</p> <ul style="list-style-type: none"> ● 2:2 Conference ● Program Review ● CODA/Self-Study ● ADA Survey ● Equipment Plans 	<ul style="list-style-type: none"> ● Janet reported that the 2:2 Conference was held here at PCC this year and all attending first met as a group than branched out into the specific disciplines. Dental Assisting and Dental Hygiene were able to come to an agreement with the articulation of Dental Materials and Radiology (DEA 123 & DEA 124, DEA 125 & DEA 131); it has gone up to the State for approval and signatures. Dental Hygiene will now accept the Dental Materials class for up to seven years and students will get complete credit for it. Radiology will be good for up to five years with opportunity to attach an independent course worth .5-2 credits and could include standardized testing, a Radiology lab where they learn about the program's operation of equipment, possibly perform competencies for digital and conventional x-rays before performing patient care. Hoping to get this implemented in the Spring 2015 and all three community college hygiene schools are on board. It will help dental assisting students financially to not have to pay for classes they have already taken and paid for. ● Bonnie discussed the Program Review: The State is asking Career and Technical programs to do either a mini/full review. A mini review entails having a five year plan, addressing strengths & weaknesses, advisory board minutes, curriculum changes, FTE report, and the ARM report. The full review includes everything listed to include work-based learning opportunities, plan of study, common course numbering, photos of facility, non-discrimination work area, club minutes, faculty credentials, accommodation, one student record, and teacher/student ratio. Dental Assisting was picked to do a full review and is currently in the process of gathering all of the data required. Once complete it will be reviewed by Mary, once she approves, it moves on for approval by Patty. The full report is due in January. ● Janet referred the committee to the newsletter provided to each member. It goes in more depth some of the topics that were going to be discussed. She wanted them to review the information regarding the Advisory Board Luncheon, which is usually done on the first day of the site visit. She advised that the committee members to mark their calendars as they will be required to meet with the CODA reps. In the process of putting together the self-study which will also be reviewed 	

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	<p>by Mary and Patty in April or May. The committee will see a more complete self-study at the Spring meeting.</p> <ul style="list-style-type: none"> • Janet briefly discussed the ADA survey which is similar to the demographics survey. Must report on past graduates and will be completed and submitted by the end of the week. <ul style="list-style-type: none"> ○ 12 enrolled and all are seeking and AAS degree ○ 40% will be both AAS and AGS graduates ○ 50% Hispanic, 50% non-Hispanic ○ 50% have no children ○ Financial Aid, 75% received some form of FA. 9 students received FA and 3 did not. ○ 1 student is from El Paso and the rest are from Pueblo • Janet mentioned that she is writing a proposal for Amendment 50 dollars to purchase the following equipment: <ul style="list-style-type: none"> ○ Typodont teeth with the Darwin-has tongue, throat, more realistic cheeks, and the Typodont snaps in-approximately \$13,000. ○ Teaching models that show endo, primary dentition, and diseased teeth. ○ Dexter for pano which is approximately \$11,000. <p>Patty asked if there are some grants available to help out with these equipment purchases if for some reason dental assisting doesn't get enough money for everything. She suggested talking to Linda Tremblay as she may be able to shop around and get a donor, Janet would have to do a GAP report.</p> <ul style="list-style-type: none"> • Another area we are looking at improving, which would be done more for safety reasons is securing and enclosing the Dental Clinic reception area. Karen is working closely with Dan Gallegos on possibly doing a permanent glass window. • Update on Dentrix: it's in the final phase and just waiting on legalities. TBD 	<p>Janet to update the Board on the new equipment</p> <p>Janet to do some research on possible grants to be able to purchase all equipment.</p>
<p>Program Year Report</p> <ul style="list-style-type: none"> • Enrollment • ADAA membership/Scholarships • EFDA program 	<ul style="list-style-type: none"> • Janet again referred to the newsletter, but briefly mentioned that we ended up with 12 students for the 2014-15 school year. Had lower turnout for applications, some went to other programs such as Surg. Tech and Medical Assisting, our two newest programs at PCC. Had 13 total applicants, but the 13th candidate didn't meet all academic requirements. Patty suggested to get with Erin to do some advertising for the program on the PCC Facebook page. • This year we are enrolling the students into their professional organization the ADAA, it is \$35/student and with their membership comes opportunities to apply for scholarships, including scholarships to help pay for the DANB exam. 	<p>Look at advertising on the PCC Facebook page</p>

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	<ul style="list-style-type: none"> • Shanna reported that there are six students enrolled in the EFDA program this year. Currently struggling to get patients for the Restorative clinics despite advertising. Patty suggested going to our new partners DSS and Catholic Charities. • Also discussed ways to help students better utilize the Dental Clinic, maybe even have it included in their tuition. This requires approval and would be an increase to the student's tuition. Patty mentioned that it's a possibility but would need more information to see if this is something the students would be interested in having. 	<p>Team to look at possibly doing a feasibility study on students needing dental services and to make sure that we have the capacity to see them as patients.</p>
<p>Good of the Order and any action items</p>		

Next Meeting: May 28, 2015 6pm