

Dental Assisting Advisory Board Meeting-May 28, 2015



Committee Members Present: Janet Trujillo, Violet Hernandez, Shanna Montoya, Frankie Thurlow, Dr. Tomas Duran, Dr. Mark Blaskovich, Sawyer Bisel, Darla Sexton, Lisa Macholz, Dr. Kimra Hall, Tracy Brown, Dennis Trujillo-Johnson.

Committee Members Absent: Dr. Philson-excused, Dr. Grimard-excused, Mary Chavez-excused, Patty Erjavec-excused

Recorder: Karen Ramos

Agenda Item	Discussion Points	Decision/Action Item
Review and Approval Fall 2014 minutes	<ul style="list-style-type: none"> • Dennis made a motion to amend the Fall 2014 minutes, pg. 5, change DAS to reflect DSS-Department of Social Services. Committee approved. • Janet gave an update on the action item from last meeting for Amendment 50: 10 Kilgore manikins with retractable cheeks and tongue, ortho models, and extra teeth was submitted and approved. Also, new computers were approved and installed for the Dental Clinic and office. • Dennis motioned to approve the minutes with the changes, Shanna 2nd. 	Karen to make changes to previous minutes and submit.
Dean's Report/Division	<p>Janet reported on behalf of Mary Chavez:</p> <ul style="list-style-type: none"> • CHEO grant continues and the Radiology Tech Program has been added along with the following: MRI program which will be offered Fall 2015 & the ultrasound program to be offered Spring 2015. EMS continually making improvements and additions to their hybrid course, which as increased interest. Currently waiting on approval for purchasing an Anatomage, which is a digital cadaver, along with a new x-ray machine for rad tech. Lastly, the recruitment video has been completed and should be finished by August. It incorporated all of the Health programs that PCC offers. • A new marketing event took place on May 26 in the Ballroom which had a mix of health programs and employers. The participants rotated in clusters and had a turn-out of 79 people. • The BAS for Dental Hygiene is moving forward with a plan to start Fall 2016. • Lynne Ross, massage therapy chair, will now be overseeing the cadaver lab along with the Science Dept. chair at SMC. • Update on the simulation-moves Jan. 2015, MOT and STE. MOT will move from Perkins to general funds next year and is in need of part-time instructors for Fall 2015. • Several programs are going or have gone through re-accreditation this year and one initial, those programs are: EMS was done in April which went very well. PTA will be in 	

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	<p>June, DEA/DEH in Sept., and STE, will have an initial one done in Oct.</p> <ul style="list-style-type: none"> PCC was recently honored, according to Brookings Institution’s Metropolitan Policy Program data for colleges with “value-added” to a student’s college years, PCC ranked 4th in the country. 	
<p>Program Information</p> <ul style="list-style-type: none"> Internship Amendment 50 CODA/Self-study Program Review Notebook Advisory Board/CODA reps-meeting 	<ul style="list-style-type: none"> Janet reported that internships were going well as all 12 students are placed. They will do eight weeks in two different General offices and two weeks in a specialty of their choice. Two students were put on a Plan of Action (POA), due to poor attendance and minor issues that occurred in the spring semester. One student may even have the opportunity to graduate with two job offers. Amendment 50 submitted for 2 new radiology digital sensors and a bigger ultrasonic. Undergoing a minor renovation to the radiology room will be moving the sink and x-ray processor and add a sterilization area that way instruments can be processed directly in the radiology room, rather than going across the hall to the Clinic. Also new this year will be the approval of pass through fees, which is an additional supply fee to the dental assisting students. The EFDA students will also pay a supply fee of \$250 for their own typodonts to utilize in their EFDA courses. Janet reviewed the Program Review notebook, which was presented to President Erjavec in March; she mentioned that it covers quality assurances for the program. It’s an Academic Management Review to ensure that the program is in compliance with requirements of a State CTE program. Also discussed the Program Assessment Plan, two SLO’s in particular were discussed showing increased student achievement and improvement. Janet’s SLO was “How students provide toothbrush instruction/coronal polishing at an 80% competency level. Upon testing the student’s out, the lowest score was a 93%. Shanna did hers on the Capstone Project where the students look at all aspects of running a dental office, from the business portfolio, budgets, scheduling, inventory, etc. The benchmark was set at 82% proficiency and the lowest score was an 86%. May continue to asses these two particular SLO’s next year, just raising the proficiency score higher. Janet talked with the board to have them mark their calendars for Wednesday, September 16, 2015 from 12:00pm-1:30pm. The Advisory Board members will meet with the CODA site visitors and Luncheon. It will be located in the Barbara Fortino Ballroom, in the Student Center. The CODA reps will be asking questions of the Board members regarding the program. Janet’s goal for this accreditation site visit is to earn an A-1 status. This means that everything looks good and no recommendations given. The program effectiveness documents of the self-study were discussed and reviewed and the self-study will be 	

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	<p>ready to go to print in the next couple of weeks. The program still has not been notified of the site visiting team. The program staff will also be interviewed, which is something that will be discussed in more detail as the visit gets closer.</p>	
<p>Good of the Order and any action items:</p> <ul style="list-style-type: none"> • Recruitment efforts – salary issues? • Student Club activities • Banquet-July 24, Fortino Ballroom 6-9pm 	<ul style="list-style-type: none"> • It was mentioned to have the Board mark their calendars for the End of the Year Banquet to be held on Friday, July 24 in the Fortino Ballroom at 6pm. • Janet talked briefly about the approval of the dental server/Dentrix Enterprise system, which will help link the Dental Hygiene Clinic and the Dental Clinic when it comes to sharing patient information. This will help the two Clinics better communicate when it comes to patient care. She also mentioned that the Dental Clinic was also approved for the Low Income Senior grant as OAP dental program is ending as of June 30, 2015. This new grant will start up July 1, 2015 and we were approved for \$237,000 and we have partnered with Pueblo Step Up, Catholic Charities, SRDA, and AAA (Area Agency on Aging). Looking forward to continuing to service low income seniors, who do not have Medicaid or any type of dental insurance. Will keep the Board updated on how this grant is going. • Janet brought it to the Board if they had any suggestions on how to recruit students for the program as enrollment has been unusually low in past years. She feels that salaries play a huge part in whether or not a student is interested in a particular program. For Pueblo, she feels that salaries are still very low compared to surrounding communities. It was suggested by Darla that we should put salary information on our website so that Dentists have access to that information. It was also suggested by Janet to do a Newsletter that is completely dedicated to salary information and how the profession of Dental Assisting has changed over the years, which will help educate dentists within the community. • A discussion ensued regarding the current Clinical Evaluations. The Board voted on changing the eval to what it is currently, however, Shanna feels very strongly that is not working. It's much easier to fill out from the Evaluator's standpoint, but unfortunately leaves room for error when it comes to scoring how the student is performing. It needs to be readdressed and improved greatly, which is something that will be worked on over the summer and addressed at the next meeting. A better way of measuring is needed to replace the current measurement system which is very flawed. 	<p>Karen and Janet to generate a Newsletter showcasing Salaries and Dental Assisting as a profession.</p> <p>Karen and Shanna to work on developing a new Evaluation and bring to the next meeting to get more input from the Board members.</p>

Meeting adjourned: 8:57pm
Next meeting: Fall 2015