

Committee Members Present: Shawna Chamberlain, Polly Boggs, Cindy Willis, Roger Cox, Luke Nelson, Linda White, Melanie Wilson, Gelene Vickers, Ali Anderson and James Onofrio

Committee Members Absent: Mack Shah, Zach Coram, Bubba Finn, Hilary Harsh, Tina Paglione, Aaron Chambers

Guests: Health and Public Safety Division Dean Mary Chavez

Minutes taken by: Cindy Willis

Agenda Item	Discussion Points	Decision/Action Item
Call to Order	Meeting was called to order at 5:30 p.m. by Shawna Chamberlain, Program Director	
Approval of November 2013 Minutes	The minutes from November 2013 were approved as written by Ali Anderson and seconded by Luke Nelson.	
Welcome and Introductions	<ul style="list-style-type: none"> • Shawna Chamberlain introduced Roger Cox, new Program Faculty. Roger took Marlene May's position when she retired in December 2013. • Shawna introduced and welcomed Dean Mary Chavez to our meeting. 	
College and Division Updates	<ul style="list-style-type: none"> • Mary Chavez provided an update on the St. Mary-Corwin Simulation Lab. The Sim Lab is located on the 6th floor of Corwin and has recently been expanded. The expansion has provided space for two large classrooms and lab space. The use of the 2nd floor has recently been approved to house the PCC Surgical Technology Program. In addition, a house across from Corwin has been purchased that will be used for trauma scenario exercises. • Mary reported that Fire Safety, EMS, and Nursing students were involved in a trauma reenactment this past week. Feedback from students was positive and enthusiastic. • College-wide enrollment decreased by 7% this year; a 3% decrease was projected, so the decrease was more than they anticipated. However, 5% of the decrease is due to changes in the IGrad program. Mary reported that the college is probably looking at one more year of tight budget restrictions before things level out. 	
Program Updates <ul style="list-style-type: none"> ➤ E-book Pilot Program ➤ Whole Body Phantom ➤ Portable Machine Sim Lab SMC ➤ Five Year Plan ➤ Bylaws ➤ DMS Program ➤ Graduation Dinner May 8th ➤ Graduation May 9th 	<ul style="list-style-type: none"> • Shawna reported that our program has been selected to participate in the E-book Pilot Program. It will be mandatory for students to purchase E-books. The majority of our 1st year students are already using E-books and their experience has been very positive. The bookstore will have laptops and tablets available, and they will be covered by financial aid. E-books cost approx. \$447.00, whereas textbooks cost approx. \$150.00 more. The E-books are accessible forever; they will not drop off after the student has graduated. • The Whole Body Phantom has been purchased with Amendment 50 dollars and is being used in our lab. The phantom has contributed to the success of our students lab experience. • The portable X-ray machine has been purchased and is being used by our students in the St. Mary-Corwin simulation lab. • Shawna presented a 5-Year Plan. She explained that we are currently in the 5th year of this plan, and a new 5-Year Plan will be completed next year. 	

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	<ul style="list-style-type: none"> • Shawna has produced Bylaws for the Advisory Committee, which she distributed. • Diagnostic Medical Sonography (DMS) Program – Shawna reported that we are aware that there is keen interest in restarting the program, and that area hospitals have expressed a need. We have begun to make calls to area clinics and hospitals to determine the viability of operating the program. So far, we have found mixed reactions to having DMS students by proposed clinic sites. It appears that clinical placement for the program continues to be the main limitation to the programs feasibility. Shawna anticipates that tentatively the program could begin in the Fall of 2015. • The Graduation Dinner is scheduled for May 8th at the Abbey in Canon City • Graduation is scheduled May 9th 	
Clinic Updates	<ul style="list-style-type: none"> • Cindy reported that the 1st year students completed a simulation exercise in February using the Sim Lab @ St. Mary-Corwin. The students were given orders to get x-rays on a trauma patient using the portable machine. They were also assigned to position an ICU patient for a chest x-ray. After the exercise the students viewed their videos; a performance assessment was completed, and their performance was reviewed. Feedback was constructive and enthusiastic for this training. • Graveyard shifts for 2nd year students at St. Mary-Corwin have been approved. Also approved is a student coming in at 5 a.m. in order to obtain more portable exam experience both at Corwin and Parkview. • Cindy reported that we have received approval to have two 2nd year students perform clinical rotations at two Emergicare facilities – (1) in Colorado Springs and (1) in Pueblo. • Ali Anderson has agreed to provide a lesson in the use of the C-arm this summer. She provided this lesson last year and the students reported it was very helpful. • The 1st year students participated in the 3rd Easter Basket Project this year. We provided groceries and Easter baskets for (4) of PCC's students' and their children. 	
CT Program Updates	<ul style="list-style-type: none"> • Of the six CT students, (4) have completed their requirements. One is finishing up at St. Mary-Corwin and should be finished in the next few weeks. The other student is finishing the rotation at Parkview and will be carrying over into the summer. • Shawna stated that we are looking at offering the didactic portion of the program online and requiring the student to obtain their own clinic site. While there is definitely a need for the program as more jobs are requiring CT as well as RT, finding adequate clinical sites continues to be an issue. Shawna is looking at either offering an Information Session in May for those interested in the program, or sending out flyers and having an orientation session in June. She asked the committee for feedback. Most felt just posting flyers and then having the orientation session in June would be best. It was suggested that we post something on the program's webpage as well. Shawna said we will proceed in this manner. 	

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Student Representative Comments	<ul style="list-style-type: none"> • James Onofrio, student rep., inquired about students receiving training in working with sterile fields. Ali responded that she would provide sterile field training when she presents the C-arm lesson. • James asked about the availability of E-books for Introductory Spanish and for the Lange registry study guide. Shawna said that the bookstore would have the Lange study guide available in the fall, but not in E-book form. She further stated that Spanish speaking videos for rad techs were completed several years ago by local technologists. Shawna plans on taking the information from the videos along with other pertinent content, and organizing it into a small notebook that students could carry with them, such as a pocket guide. Shawna said work on this project will continue this summer. • James asked if a gurney of some kind could be provided so that when the whole body phantom needs to be moved, it could be done without having to disassemble the phantom. Shawna said she was working on getting this donated from one of our clinic sites. She also said anything else that clinic sites could donate such as IR holders, lead aprons, piggy-o-stats, etc. would be welcomed and used in our lab. 	
Updates from Committee Members	There were no updates from committee members.	
Good of the order	<ul style="list-style-type: none"> • Gelene asked about if there was any update on the issue at Corwin about students not being allowed to go after patients. Cindy reported that she was going to be meeting with Isaac regarding this issue and felt optimistic that it could be resolved favorably. • Shawna reported that this was James's last meeting as our student rep, as he would be graduating soon. She expressed our gratitude to James for his valuable input and commitment to the success of the program. <p>The meeting was adjourned at 7:00 p.m.</p>	

Next Meeting: November 2014