

**Committee Members Present:** Cindy Bulling, Debbie Caldwell, Becky Vialpando, Derek Roybal, Annette Gurule, Andrea Rael, Pamela Graham, Mary Whittaker, Lisa Pacheco, Pamela Mecusker, Michele Edwards

**Committee Members Absent:** Stephanie Doulb, Bill Schroeder

**Guests:** Mary Chavez

**Minutes taken by:** Michele Edwards

Agenda Item	Discussion Points	Decision/Action Item
I. Welcome Everyone II. Approval of Agenda III. Approval of Minutes		Michele Edwards thanked everyone for coming. Pamela Graham approved the minutes with Lisa Pacheco second. Pam G. approved the agenda with Pamela Mecusker second.
IV. Introduction of new Advisory Board members and their role.	We welcomed all the new board members and explained their role as advisory members. Then all the members will introduce themselves.	Cindy Bulling, Debbie Caldwell, Becky Vialpando, Derek Roybal, Annette Gurule. Instructors and Faculty: Andrea Rael, Pamela Graham, Mary Whittaker, Lisa Pacheco, Pamela Mecusker, Michele Edwards Guest: Mary Chavez
V. Number of students for Spring Class	We started with 16 students. 2 did not pass their background check or drug screen. 1 did not show and 1 was dropped for attendance. Now there are 12 students in the class. We have a total of 46 students in all our programs combined	
VI. Update on the new testing Vendor for State Boards.	Pearson Vue lost the testing for Colorado and our new Vendor is PSI Exams.	
VII. Update from the President of PCC	Patty wasn't able to make it, but Mary Chavez was able to talk about some of the things going on at the college.	

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VIII. Update from Dean of Health Professions and Public Safety	Mary talked about the Bachelor of applied science degree. She talked about enrollment being down across campus. But some of that was to be expected.	
IX. Update on changes to Curriculum beginning fall 2014. EST, NAT, COS. Adding Barbering Spring 2015.	All of the new courses for NAT and EST passed. We will implement them in the fall 2014. The changes to COS passed also. All advanced classes are now listed as all clinical. This is to allow more hands-on experience. Barbering passed as well we are just waiting for approval from the state.	
X. Update on changes in Building <ul style="list-style-type: none"> <li>• Nail Room</li> <li>• Commissary</li> <li>• Pedicure Thrones</li> </ul> New Stations	We are still waiting on the projector and screen for the Nail classroom. We are also waiting on the TV and DVD player to be moved to the Clinic floor area. We are going to apply for amendment 50 dollars to help with the cost of the pedicure chairs. The new stations were purchased with funds from the client account.	
XI. Student Events <ul style="list-style-type: none"> <li>• Photo Shoot with Photography Class</li> <li>• Club Events</li> </ul>	Day class did collaboration with the ART141-Studio Photography class on a photo shoot. As of right now we do not have an active club. We would like to restart the club once we are able to have a group of students that can re-write the bylaws and make it so all students feel welcomed.	
XII. Election of New Officers	Mary Explained the role of officers for an advisory board.	Cindy Bulling was elected Chair of Advisory Board. Andrea Rael was elected as Secretary.
XIII. Next Meeting	Michele Edwards explained that 2 meetings need to be held every year to meet CTE requirements for CTE programs.	It was agreed that meetings will be held the 1 <sup>st</sup> Monday of October and the 1 <sup>st</sup> Monday of March at 7:00am on both of those dates.
XIV. Meeting Adjourned		