

Chair: James Cordova, Automotive Services Department Coordinator

Committee Members Present: John Riggio, Department of Corrections; Andrea Trujillo, Territory Sales Manager, O’Reilly Auto Parts; Frank Cowgill, PCC Adjunct Instructor; Dale Arellano, PCC Adjunct Instructor; Danny Sepulveda, PCC Adjunct Instructor; Michael Murphy, PCC Adjunct Instructor; Bill Yalotz, Belmont Tire Car Care Center; Valen Whitney, PCC Student; Jennifer Sherman, Interim Dean of Business & Technology, PCC; Roger Lamaak, R&L Auto Supply; Darryl Dryer, Department of Corrections; Jean Daniel, PCC Work Study; Patty Erjavec, President of PCC.

Recording Secretary: Susan Pelto

Guests:

Agenda Item	Discussion Points	Decision/Action Item
I. Welcome	At 12:08 pm by James Cordova.	
II. Introductions	Mr. Cordova introduced himself and Ms. Sherman.	
III. President’s Welcome	Ms. Erjavec thanked everyone for coming. We want to have a good program and train our students so they’re ready to hit the ground running when they graduate. We look forward to the input.	
IV. Election of Advisory Committee Chair	<ul style="list-style-type: none"> • Mr. Cordova explained the duties of the chair and asked for volunteers or nominations. • Roger Lamaak volunteered. • Bob Vujcich was nominated. 	Election was tabled until the end of the meeting.
V. Enrollment Report	<ul style="list-style-type: none"> • Ms. Sherman passed out a couple of handouts on the job prospects for graduates. She discussed the significance of the documents. She stressed that we want our students to have the “value added” that will make them competitive in the marketplace. Automotive has been a large, healthy program. We hope to grow the program. 	
VI. Curriculum Changes	<ul style="list-style-type: none"> • Many former students feel that we will now have a stronger degree than we had before. • The current degree is 78 credit hours. • Mr. Cordova described changes to curriculum. He asked the group what they felt students needed and what we should emphasize. <ul style="list-style-type: none"> ○ Cowgill felt shops are asking for a well-rounded technician. Specialty work isn’t really available. ○ Michael Murphy wanted students to take a basic automotive class before moving on. He also felt that electrical and drivability are where emphasis is needed. Cordova said that 14 	Electronic communication on SVT needs to go to people who weren’t here.

	<p>of the credits are electrical, and that electrical is covered in every module.</p> <ul style="list-style-type: none"> ○ We will also try to get students to work in the lab more. ○ Sherman: the sequencing of classes is a challenge. Students frequently say that they can't take certain classes at certain times, so they get out of sequence. Please give us recommendations. ○ John Riggio: Some beginners don't know one tool from another, so tools need to be covered in the intro class as well as how the car operates. ○ Cowgill asked about using the wait list option in Banner to make sure as many students as possible start in the beginning classes. ○ Cordova: we advise students to take up to 12 hours of automotive and 3 to 4 hours of general ed each semester. We're duplicating our daytime class schedules in the evenings so that students can complete a degree in the evenings. We encourage all of our students to be ASE certified. ○ Erjavec: are small engines included in the degree program? Sherman/Cordova: we're planning an add-on certificate for the sport vehicle classes. Riggio: could small engine classes be taken as an elective? The degree is pretty prescribed. There aren't really any electives. ○ Cordova: We really would like to start small engine classes in Fall. Space is a minor issue, but we can make a small change to accommodate it. Arellano: finding instructors familiar with the technology, and getting examples of the technology, are issues. 	
VII. AYES	Mr. Cordova described AYES opportunities for students. They are paid internships for juniors or seniors in high school. Right now, there are 7 students in Colorado, and Pueblo has 2 of them. We have 7 students who will be employed by February 1, 2013. Because of hurricane Sandy, there are thousands of cars that will be available for donation, many to AYES.	
VIII. NATEF Accreditation	We received an extension to June of 2013. Instructors will play a key role. We have a very good team. It will be a lot of work. We will need help from outside PCC. The Collision program is also up for accreditation.	
IX. Internship Opportunities	We would like some input from the committee on this. We encourage students to pick an area of interest to them. We ask shops that have an intern to challenge the intern, not just have them do the minimum. It's not just for repair. We are having students being certified in parts and we would like them	

	to intern in that area as well.	
X. Next Meeting:		Lunch time, February 5, 20131.
	<ul style="list-style-type: none"> Mr. Cordova said that we have changes going on, but they are good changes. The instructors and the students are noticing them and are appreciating them. The program is good and getting better. He thanked everyone for coming. 	
XI. Return to Chair Election		Election postponed to next meeting.
XII. Student Showcase/Final Comments/Tour of Shop	<ul style="list-style-type: none"> Valen Whittig, PCC student, talked about his experiences with the AYES program. He said he doesn't want to be a stereotypical service tech. He will work with Chrysler next semester. Cordova said we hope to have him back in Fall of 2014 as a certified Chrysler tech. Bill Yalotz: do you offer an aptitude test? How many actually work in the industry after graduation? Cordova: we offer a pre- and post-test. Cowgill said the high schools offer something pretty close to an aptitude test called the ambience. Erjavec: when students first come in, they're given a questionnaire in the GoZone to assess their interests and aptitudes. Dryer: we have guys in the DOC who are already certified. They haven't thought about being able to do the work when they're older. They need to consider going in to parts, getting some customer service skills, etc. We have several parts distributors who are helping with soft skills training. Cordova mentioned that many graduates are able to get into training programs in businesses that require mechanical skills. Cowgill: we also push transferring to the program at CSU-P. Adjourned at 1:21 pm. 	

Submitted by Susan Pelto