

Committee Members Present: Rick Harbert, D&S Paint Center; Roland Ourso, Wilcoxson Cadillac; Dion Risoli , a Better Auto Glass.

Committee Members Absent: Chad Byerly, Dave Purcell, Russel Martinez, Mike Scaplo, Ernesto Granillo, Roger Lamaak, Craig Bowman.

PCC : Jennifer Sherman, Dean of Business and Advanced Technology; James Cordova, Coordinator, Automotive Programs; Danny Sepulveda, Instructor; Jorge Tafoya, Instructor.

Recording secretary: Susan Pelto

Agenda Item	Discussion Points	Decision/Action Item
I. Introductions and Welcome	<ul style="list-style-type: none"> • The meeting was called to order at 5:45 pm by James Cordova. • Noticed that many members are alums of PCC and are giving back to their school. • Mr. Cordova noted that several members who had indicated they would attend were absent due to the Royal Gorge and Black Forest wild fires. 	
II. Dean Sherman;s Comments	<ul style="list-style-type: none"> • Ms. Sherman said that President Erjavec was unable to attend. • She invited everyone to the 80th Anniversary Celebration to take place on July 14. • As part of the 80th Anniversary, she described the Panther sculpture project being carried out by Automotive Collision, Welding, and Fine Arts and Humanities. 	
III. Approval of Past Minutes	<ul style="list-style-type: none"> • There was discussion about paintless dent repair (PDR) courses. Mr. Ourso has someone contracted. He thought you could make \$3000 a day. The recommendation was that it should be an add-on certificate because the work isn't constant. • Mr. Harbert moved to approve the minutes as written. The motion was seconded and approved. 	Staff will research and send out information in the fall.
IV. AYES	<ul style="list-style-type: none"> • Mr. Cordova explained AYES (Automotive Youth Education Systems) and its relationship with ASE and NATEF, PCC's accrediting agency. He covered the basics and described the benefits. The program is designed for high school concurrent enrollment students. It is only open to dealers and it involves an internship. An internship in Collision is 90 contact hours. • He asked members to review the internship packet that was distributed. He asked intern sites to challenge PCC students so they're better prepared. We 	Mr. Cordova will send packet to Mr. Ourso.

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	<p>really want our students to be hired. We are revamping the program to produce a quality student. He noted that when shops take interns, the shops and PCC are helping each other out.</p> <ul style="list-style-type: none"> • Dean Sherman added that PCC will cover the liability on the student. 	
V. SKILLS USA & Concurrent Enrollment	<ul style="list-style-type: none"> • Mr. Cordova explained what Skills USA is, a hands-on competition. He and Mr. Sepulveda described the various competitions. It helps PCC assess our program. • Concurrent enrollment means high school students taking classes at PCC. Last spring we had 3, but we expect more in the Fall due to recruitment activities. There is a need for the program in the high schools. 	
VI. Snap-on Tool boxes	<ul style="list-style-type: none"> • Our students have the opportunity to buy the tools they will need through the PCC bookstore. Mr. Sepulveda described the contents of the various kits. There are 4 kits. PCC requires that students bring their own tools to class. The students will leave PCC with everything they need to be employable. Mr. Cordova asked Mr. Risoli to help select the contents of a glass repair kit. • Fastenall will be coming in to set up inventory control vending machines for consumables. Automated checkout machines for tools will be installed as well. • The tool room will be converted into an instructors' resource/work area with computers, etc. • A new frame machine is on the way. 	
VII. Perkins <ul style="list-style-type: none"> • 2012/2013 • 2013/2014 	Dean Sherman explained what Perkins funds are. This year is the last year that the emphasis will be on health professions, so Automotive should be getting more in the future.	
VIII. Curriculum Changes	<ul style="list-style-type: none"> • Our accreditation requires that we bring back certain courses: electrical, brakes, etc. We will be offering separate classes for the ACT students. We'll offer all of them in one semester so that they can get their B5 certificates. We have instructors available. The students will also leave with the EPA certification for refrigeration. 	

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IX. NATEF Accreditation <ul style="list-style-type: none"> • Evaluation Reviewers 	<ul style="list-style-type: none"> • Under NATEF, our instructors have to do 20 hours of professional development to meet accreditation requirements. D&S Paint was thanked for providing some training for this. • Many thanks were also extended to the outside folks who gave up time to meet with the site visit team. • All the instructors in Collision are ASE certified. • We'll be bringing in more professional development seminars and so on. 	
X. Sport Utility Vehicle Program	<ul style="list-style-type: none"> • Mr. Cordova announced the new program, a Perkins funded initiative. The program will emphasize repair of sport vehicles and small engines: motorcycles, jet skis, snow mobiles, etc. The program will include v-twin engines. We have two instructors. Mr. Cordova pointed out the equipment which had been set up in the lab. • We also hope to bring back the upholstery classes, since we have the equipment available. 	
XI. Schedule next meeting date/time	<ul style="list-style-type: none"> • The next meeting will be October 16th, at 5:30 pm. • Mr. Sepulveda invited participation in the upcoming CATS (Colorado Automotive Teachers Society) meeting on October 5, 2013, at PCC. • One of our overall goals is to bring in students from all over the state and from outside the state. • The instructors in automotive have been conducting a variety of recruitment efforts from elementary school through adults. • The meeting was adjourned at 7:01 pm. 	

Submitted by Susan Pelto