

Committee Members Present: Peggy Oreskovich, Barry Brown, Dr. Sil Arguello, Trish Brewer, Lisa Lerch, Kate Schreck, Mary Chavez, Christy Higham

Committee Members Absent:

Guests:

Minutes taken by: Kate Schreck

Agenda Item	Discussion Points	Decision/Action Item
Call to order	<ul style="list-style-type: none"> • Meeting was called to order at 11:55am by Chairperson, Kate Schreck. 	
Welcome and Introductions	<ul style="list-style-type: none"> • Introductions were made around the table. 	
Old Business	<p>Program Update:</p> <ul style="list-style-type: none"> - Applications: Peggy reports that 53 complete applications have been received. Applications will be processed by Monday, May 20th. Interview/denial letters to go out immediately thereafter - 1st Year Students: 22 students going out on summer internships. We have 4 new outpatient clinical sites; 3 in Colorado Springs and 1 in Walsenburg. - 2nd Year Students: Spring internships went well. All 21 students graduated on May 10th, 2013. All 21 graduates plan to take national Exam on July 10th, 2013. Several companies came to the campus to recruit, and the majority of these students have had job offers. - National Exam: 3-year pass rate is currently at 76.36%. After July testing date, 2010 pass rate data will no longer be factored in. The 3-year pass rate will then be calculated using data from 2011, 2012, & 2013. Peggy expresses great confidence in the classes of 2013 & 2014 to continue the upward trend in our pass rate. The PTA Program continues to assess pass rates on an ongoing basis. 	

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	<ul style="list-style-type: none"> - Continuing Education: There will be a continuing education course on September 21, 2013. The topic will be Manual Therapy for the PTA, and the course will be given by Summit Medical Seminars. It provides 7.5 contact hours at a cost of \$250. (*Discount of \$50 if registered by August 21st, and a student rate of \$75.) - PTA Department Goals: The goal of presenting at least 1 professional development course for the PT community in 2012-2013 will be met in September when we host the Manual Therapy Seminar. This event will also contribute to meeting our goal of attending at least 2 professional development courses in 2012-2013. - Earlier this week, Peggy met with Cindy Mihelich to start the process of planning & preparation for 2015 accreditation. They have planned to host a CAPTE Self-Study Workshop in September. - The PTA Program continues to investigate options to increase students' exposure to electronic documentation. Possibilities include use of the documentation software at St. Mary Corwin's Sim Lab, and the development of a student training mode within the MediTech software (Mary is working on this for the benefit of all health programs). - Club/Student Activities: 2nd year student rep was not present as they have completed the program & graduated. Kate reports that 6 students attended the APTA Spring Convention in Arvada, CO. She also reports that the students participated in the 9 Health Fairs in Pueblo & Colorado Springs in April. While supervised by Cindy Mihelich and Gunilla Rushing, the students assisted in providing PT screenings to members of the community. - Work Force Needs: The PTA Job bulletin board has been recently updated. Advisory board members state that there are a good number of local & rural jobs available. - President's report: On behalf of President Erjavec, Mary reported on the progress of the College's organizational restructuring. PCC hired a new Dean of Student Services last week and is currently searching/screening for a new Dean of Arts & Sciences. They have also added the new position of Chief Academic Officer to oversee instruction. PCC's Orman campus graduated over 950 students this spring. A new satellite location is in the works for the old University of Phoenix building. It is funded by a federal Dept. of Labor & Employment grant and is in a great spot to receive referrals from the Workforce Center. This location will likely focus on veterans' services. 	

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	<ul style="list-style-type: none"> - Division Report: Mary reports that the new Medical Assistant Program will begin this fall. She is pleased with the response to the program; 22 applications were received for 20 available seats. Our division has hired several Academic Excellence Advisors to assist Department Chairs with non-curriculum and admin tasks. Mary also reports that the tennis courts will be resurfaced soon, and tennis lessons will be available over the summer. The Division of Health & Public Safety is looking for a Physical Education Coordinator with the goal of providing more P.E. options within the division. Possibilities include assuming management of the student rec center and developing a Health Promotion AAS with transferability. - Advising: Advising Representative was not present - 	
New Business	<ul style="list-style-type: none"> - Beginning Accreditation Self-Study: Doug Clarke from CAPTE will come to our campus in September and give a Self-Study Workshop. This is an excellent opportunity for our department because faculty typically has to be sent out of state to attend these workshops. Peggy invited any Advisory Board Members or their Clinical Instructors that wish to attend to do so. There is no cost to attend. - 2013 Program Applications: Peggy is planning on interviewing around 35 applicants; 20 will be accepted to the program. Interviews will be held on June 5th, 6th, & 7th. The interview selection Committee is comprised of faculty, Advisory Board members, and several continuing PTA students. - Summer Internship rotations begin on May 20th & June 17th. PTA 134 begins on May 28th. - Diane Baker has resigned from the PTA Advisory Board. We need to find a replacement representative from Advising. 	
Other Business	<ul style="list-style-type: none"> - Next Meeting Date: Friday, September 27, 2013, at 11:30am. 	
Adjournment	<ul style="list-style-type: none"> - Meeting was adjourned at 12:50pm. 	

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