

**Chair of the Meeting:** Boyd Rodman, PCC Faculty

**Committee Members Present:** Julie Budz, Pueblo School District 70; April Kasza, Executive Services; Barbara Koch, Colorado Department of Corrections; Benny Lane, Board of Water Works; Melissa Smith, Colorado Department of Corrections; Tami Walter, Colorado Department of Corrections.

**Committee Members Absent:** Steve Shirley.

PCC: Tim Gama, PCC Faculty; Paul Novy, Faculty; Jennifer Sherman, Interim Dean of Business and Technology

**Guests:**

**Recording Secretary:** Susan Pelto

Agenda Item	Discussion Points	Decision/Action Item
I. Introduction <ul style="list-style-type: none"> <li>a. Council member introductions</li> <li>b. PCC Promise Video</li> </ul>	<ul style="list-style-type: none"> <li>• The meeting was called to order at 12:00 pm by Jenny Sherman, who welcomed the group.</li> <li>• Ms. Sherman explained that we are mandated to have advisory committees for career and technical educational programs that meet twice a year. These committees keep us engaged as educators.</li> <li>• Those in attendance introduced themselves.</li> </ul>	
II. Council member updates on industry trends	<ul style="list-style-type: none"> <li>• Mr. Lane: We’re installing a CISCO phone system.</li> <li>• Mr. Rodman: we should look more at VOIP, perhaps add it to the Intro class.</li> <li>• Ms. Buda: We’re doing a lot of web stuff; constantly upgrading bandwidth. We’re constantly upgrading security, since students keep finding workarounds. We’re looking at iBoss, and others.</li> <li>• Ms. Kasza: Redundancy is our biggest issue. A sister company is looking at virtual servers. Another issue is proprietary software that Windows 7 doesn’t want to play with. We constantly battle with carriers that don’t work well together. Federal regulations. Battles against robo-calls. This will impact emergency notifications. Carriers are pushing legislation through so that they don’t have to support old technologies.</li> <li>• Mr. Lane: We use VMWare.</li> <li>• Mr. Gama: we teach VM and Virtual Box.</li> <li>• Ms. Koch: We still struggle with virtual technologies for inmates. We have Watchdog and we lock down every computer. They can’t even connect to a</li> </ul>	

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	<p>printer. We struggle to find employers for our students. It's been a blessing to have the CISCO program.</p> <ul style="list-style-type: none"> <li>Ms. Smith: We have some internal servers which have helped the access issues. You have been a great resource for us, so anything we can do to help...</li> </ul>	
III. Curriculum Updates	<ul style="list-style-type: none"> <li>Discussion about course materials and course numbers that are being used.</li> <li>Boyd explained the Common Course Numbering system used by the State. We are working to make computer science one of the guaranteed transfer areas.</li> <li>Ms. Smith verified that the PC Computer Specialist certificate (CIS 118, 167 &amp; 218) is still valid.</li> <li>Mr. Rodman announced that the school is trying to streamline the developmental classes. This will allow students to enroll in higher level classes earlier and receive extra lab help to complete the requirements.</li> <li>CSC 116 will be replaced by CSC 119.</li> </ul>	Mr. Novy will send Melissa Smith and Barb Koch the Office Specialist Certificate requirements.
IV. National Science Foundation (NSF) Grant	<ul style="list-style-type: none"> <li>Mr. Gama described the process. Faculty probably spent 120 hours on it, between the three of them. PCC did not get the grant, but the evaluators said a lot of good things about our application. We planned too much. The biggest critique was that we didn't have letters of support from industry. This was a grant for hardware. Now that we know what they're looking for, we will do better. I think part of the reason we didn't get it was that we aren't a research institution.</li> <li>Ms. Kasza: get a "taxpayer" to write you a generic letter you can use for every grant.</li> <li>Ms. Smith: we have a lot of grant writing experience and can help.</li> </ul>	
V. Laptop Initiative	<ul style="list-style-type: none"> <li>This was implemented in the MAT 095 classes. Homework completion rate went from 71% to 86%.</li> <li>Mr. Rodman described the new iGrad math tracks.</li> <li>He announced that we are now having a discussion at a higher level on the use of tablets.</li> </ul>	

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VI. Internships	<ul style="list-style-type: none"> <li>• Mr. Rodman asked participants to let him know if you would be willing to accept an intern. We know they are a lot of work.</li> <li>• Interns are networking and security students.</li> <li>• The Department of Corrections is willing. The intern must be over 21.</li> <li>• Ms. Kasza: is there is list of stuff they're supposed to do during an internship?</li> </ul>	Please let Boyd Rodman know if you are willing to accept an intern.
VII. Fall 2013 Advisory Council Meeting: October 18, 2013 Save the date on your calendar	<ul style="list-style-type: none"> <li>•</li> </ul>	
VIII. Good of the Order	<ul style="list-style-type: none"> <li>• Ms. Kasza: I sat in on the HIT meeting and they are doing an awesome student interview exercise. The students said they got a lot from it. We should consider doing that.</li> <li>• Discussion followed about how to give computer students soft skills.</li> </ul>	
Adjourn	<ul style="list-style-type: none"> <li>• The meeting was adjourned at 1:16 pm.</li> </ul>	