Chair: Robert Maez, Automotive Services Department Chair

Committee Members Present: Dennis Parker, Pueblo Imports; Rebecca Parker, Pueblo Imports; Lucas Johnson, DOC; A.J. Palmer, DOC; Sam Ingo, City of Pueblo; Ed Angelovich, retired; Brent Colletti, Spradley; Kevin Tyser, Spradley; Mike Minnick, Pueblo Dodge; Rick Prigmore, Prigmore Alignment; Phil Weiner, South Side Auto Repair; John Riggio, DOC; Darryl Dryer, DOC; Laura Solano, Vice President of Learning and Acting Dean, Business and Technology, Pueblo Community College.

Recording Secretary: Susan Pelto

Guests: Luis Casares, PCC Automotive student.

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<th>Agenda Item</th>
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<td>I. Introduction of Committee Members</td>
<td>• Laura Solano welcomed the group.</td>
<td>The meeting was called to order by Robert Maez at 12:10 pm.</td>
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<td>• Everyone introduced themselves.</td>
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| II. Proposal for an Automotive High School Program in Rye, Colorado | • Rye wants to start classes in the community center.  
• Classes will be offered through District 70.  
• We are just starting discussions.  
• SWCC has had great improvement in their program.  
• Canon City HS program is doing well.  
• East HS has been improving. Its physical plant is being improved. |                                               |
| III. Placement of AYES Interns                 | • Mr. Maez introduced Luis Casares, PCC and PW High student who has been doing job shadowing.  
• Most AYES interns come out of high school and they do not have experience.  
• AYES has changed its program to encourage independent shops to sponsor interns.  
• The purpose is to have the intern work with master techs, perhaps start on the lube racks, rather than have the intern complete jobs on his own.  
• There might be a slump in turnaround while the master tech starts working with the intern, but it soon returns to normal as the intern becomes more experienced.  
• Interns have to commit to two summers with an employer.  
• Mr. Maez reviewed the requirements and the application packet to be an |                                               |
**Interns**

- Applications are screened by a committee.
- Job shadowing allows students to be introduced to different shops and to observe procedures.
- Mr. Maez reviewed what’s expected in terms of comments on the job shadowing form.
- The student then interviews with an employer.
- Finding the correct mentor within an organization is very important.
- The whole idea is to “grow your own” technicians.
- Many shops have as many as 6 or 8 interns.
- Mr. Maez spends time with both the student and the mentor before work actually starts to clarify proper on-the-job behavior, etc.
- Students must keep a record of what they work on.
- Ms. Solano discussed the financial aid needs of students and the requirements for credits and the effect of too many hours. She also discussed the loan default rate. Because of this, Mr. Maez will be changing strategies on the order that students take classes, emphasizing one track or the other earlier.
- Tool box scholarships: Robert explained how this works. Employers pay part of the cost and they get a tax write off.
- In answer to a question about injuries on the job, Mr. Maez said PCC and AYES cover insurance.

**IV. Student placement with Independent Shops**

- We have about 170 students and we’re maxed out. About 40 to 50 percent are employable.
- Mr. Maez said that he works with employers almost as much as he works with students.
- Most employers have been very good about hiring PCC students.
- Mr. Maez wants to know what employers need for students to be ready.
- Class emphasis is on performance in labs.
- PCC would like more independent shops to participate.
- PCC wants to work with employers to produce a quality employee.
- Mr. Parker said, “It’s worked well for me.”
- Younger students are eager to learn. They are more willing than many of the older students.

**V. Implementation of D2L/On-line Training**

- The goal is to have students who are more computer literate.
- Now, attendance records, grades, and syllabi are all on D2L [Desire 2 Learn].

At the next meeting Robert will bring both curricula sheets to compare the two tracks.
- Lab exercises will be put on D2L. Instructors will be able to tell if a student has read the material, watched videos, etc. It will create more lab time for hands-on work.
- Mr. Minnick commented that a lot of manufacturer training is done this way.
- The program includes statistics on who is successfully completing work so specific weak areas can be addressed.

### VI. PCC Car Show
- PCC had a car show for about 6 years.
- Mr. Minnick commented that he wants to do it.
- We may be able to do this next year. Difficulty is scheduling around other car shows.

### VII. Other:
- Mr. Maez showed the group the curricula sheets for the two Automotive tracks.
- John Riggio: Could you send these out by e-mail for review before the next meeting?  
  Susan Pelto will send them with the next meeting invitation.

### VIII. Next Meeting:
- Sometime in September.

### IX. Adjourn
- The meeting was adjourned at 1:25 pm.