

## **Pueblo Community College Alumni Association**

### *Minutes*

11:30am – 12:45pm, October 5, 2010  
PCC Foundation office

Present: Mary Waterman, Chair; Butch Batchelder, John Gary, Marty Poole, Joe Ulibarri, Bianca Flores and Kathy McHugh

Absent: Cindy Mihelich, Renee Rodriguez, Ted Trani, and Joel Zarr

### **Minutes**

The minutes were reviewed and accepted.

### **Distinguished Alumni Reception and Outstanding Graduate**

Mary will meet with the Fremont staff on October 19 about the Distinguished Alumni Reception. She also wants to talk with about the senior mini-college workshops. Currently at the Orman campus, CETD offers classes to seniors.

Mary wants to make a presentation at the all faculty/staff meeting in January to promote nominations for the Distinguished Alumni and Outstanding Graduate. In this way, she would be able to reach all the campuses via polycom.

### **Club/Program Participation**

Butch was asked to encourage students in Phi Theta Kappa to become involved with the Alumni Association. The Records office has a complete listing of all students who participated in Phi Theta Kappa. A prior recommendation was to try and get clubs involved now so that when they graduate they will continue to be active members. Discussion followed regarding hosting a luncheon for certain program graduates (i.e., nursing). Joe sits on the hospital board and could ask someone from the hospital to come and be the keynote speaker. Thought this might be a good way to get reunions going. Mary had talked with Eva Tapia (chair for Nursing). The Nursing program already does a luncheon and Eva agreed to pay for it from her budget. It was suggested that we get a representative from the local dental society or nursing society to speak to graduates. Butch suggested a presentation be made to ASG at one of its bi-monthly meetings (they meet at 4:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month).

### **Time Log**

Mary suggested we track how much time is being spent on each event, the event held, number of attendees, expenses, income, etc. Develop a timeline for each event showing what needs to be done. Following the event, have standard follow-up questions to determine the success of the event and what could be done differently.

### **Student data collected**

Discussion ensued regarding what happens with the data that is collected from the people at the various events. In many cases, only name and email is provided. In order for it to be entered into our system, we need more information (address and phone, if possible). Also, there needs to be some coding as to where the information came from and what event. Board members said they would contact (either by email or phone) to gather additional information.

Butch suggested that a  check box be added to the Planning Sheets that the student could check to allow his/her information to be shared with the PCC Foundation/Alumni office. Mary will

meet with Diane and Patty Erjavec on October 13<sup>th</sup> at 1:30 p.m. to discuss the necessity of receiving this information.

Mary would like an email to be sent out to all students providing information about the alumni association. It would give more clout if it came from Patty Erjavec.

### **Distinguished Alumni dinners**

Bianca mentioned she would like to have the Distinguished Alumni dinners about two weeks before graduation at all four campuses on the same day and have it via polycom. Mary, John, and Marty want to meet with Dr. Urban and Shannon South. *Joe made a motion to pay for the cost for the three of them to go to Durango to meet with them and discuss this proposal. Butch seconded the motion. All in favor; motion passed.*

Mary would like to discuss with Dr. Urban and Shannon South about creating an alumni group in their respective areas with a vice-president of the alumni association who would report back to the main campus.

### **What constitutes an alum?**

Discussion followed regarding what constitutes a person to be an alum. The following is taken from the proposed bylaws.

The categories of membership shall be:

- Section 1: PCC Student Alumni—This category includes all persons eligible by virtue of attending Pueblo Community College or its predecessor schools, e.g. Pueblo Junior College. Attendance means having enrolled as a student for classes at the school or its predecessors, whether or not such person graduated, attained a degree or certificate, or still attends school.
- Section 2: PCC Alumni Affiliate—This category includes all those persons who have NOT attended PCC or its predecessor institutions but through close ties with PCC by teaching or working at said institution or by any other close affinity with the school or its predecessor institutions desires to belong to the Alumni Association

### **Events**

Joe suggested that we sponsor another musician at Pueblo Joes. Butch mentioned that we piggyback on events that are already taking place on campus to have an alumni presence. On October 29, ASG is sponsoring a Treat Street in the College Center for children to come. *John Gary made a motion to allocate up to \$100 for candy for the Treat Street. Butch Batchelder seconded the motion. All in favor; motion passed.*

### **Next Meeting**

The meetings will be scheduled on the 1<sup>st</sup> day of each month from 11:30 a.m. until 1 p.m. Therefore, our next meeting is scheduled for November 2. Location – College Center 244. At the next meeting the Outstanding Graduate nomination form will be reviewed (copy attached).

Minutes prepared by Kathy McHugh