

Business & Industry Workforce Training

We provide a broad range of workforce education opportunities and services in Pueblo, Fremont, Custer, Delores, Montezuma, La Plata, Archuleta, and San Juan counties. Our flexible delivery options allow us to meet the specific needs of employers and their employees. We offer training on a non-credit or continuing education basis.

Workforce Development

We can help you assess current workforce trends and identify skills needed as a result of changing technology and processes. We offer customized training in the following areas:

- Automation & Controls
- Business Basics
- Computer Training
- Construction Safety & Print Reading
- Customer Service
- Electrical Systems Training
- Engineering & Design
- Management & Supervision
- Manufacturing Systems Training
- Mechanical Systems Training
- Safety & OSHA

Our knowledgeable and experienced instructors can integrate your own company-specific documents, drawings, parts, or process data into their instruction. Many of our courses incorporate hands-on activities; some can be delivered at your company location.

Work Keys: Business & Industry Assessment

We perform a complete spectrum of job analysis, assessment, and instructional support using Work Keys, an integrated, competency based assessment system developed by the American College Testing (ACT) Program. Work Keys analysis identifies key job skills and skill levels required for successful job performance. It also compares employee skill levels to required skill levels. Following Work Keys analysis, PCC can develop training programs to address identified areas of need.

City & State Training Grant Funds

We help local employers apply for training funds that may be available through the City of Pueblo or the Governor's Office of Economic Development & International Trade. These funds can only be used for non-credit customized training; the process is competitive, and funding is awarded based on the impact on employers, employees, and the community at large.

For more information about any of our services, call 719-549-3320.

Community Education & Training

To support community education and training needs, we offer many classes, workshops, and customized services on campus, on site, and on the Internet. Our non-credit, continuing education, and graduate credit offerings include the following:

- Alternative High School Diploma Program
- American Management Association – Online and Certificate classes
- Basic Skills Classes
- Business Classes
- Computer Classes
- Conversational Spanish
- Command Spanish®
- Customer Service Academy
- Ed2go (Self-paced Internet training)
- Kids College
- Pre-Employment Workshops and Classes
- Pre-Collegiate Programs
- Professional Development Workshops
- Personal Interest Classes
- Senior Classes
- Supervisory Classes
- Teacher Recertification
- Youth Programs

Visit our website at www.pueblocc.edu/communityoutreach/cetd for a detailed schedule and listing of classes. CETD is located in the Gorsich Advanced Technology Center, second floor, Room 201A. Contact us at 549-3252/3368.

