

**Chair of the meeting:** Roger Wolfe, Department Chair, PCC

**Committee Members Present:** Steve Martinez, Vestas; David Salerno, Colorado Department of Corrections, Buena Vista; Bob Pimple, Colorado Department of Corrections, Sterling; Patty Erjavec, President, PCC; Denise Spaccamonti, Career/Technical Education Coordinator, PCC; Jennifer Sherman, Interim Dean of Business & Technology, PCC; Nate Miller, Colorado Springs Utilities; Jacob Drummond, Faculty, PCC; Larry Romero, Faculty, PCC; Darryl Dryer, Colorado Department of Corrections; Michael Vigil, Vestas; Anthony Bigler, Colorado Department of Corrections; Jeremy Gifford, Colorado Department of Corrections; Leon Gil, ICM, Inc.; Lana Carter, Ph.D., Executive Dean, PCC; Brad Paglione, Faculty, PCC; Gould Shriner, Instructor, PCC; Dave Fullen, Lincoln Electric.

**Guests:** Ben Nesbitt, CTE Technical Program Director, Colorado Community College System; Lori Pearson, Administrative Assistant, PCC

**Recording secretary:** Susan Pelto

Agenda Item	Discussion Points	Decision/Action Item
I. Introductions and Welcome	<ul style="list-style-type: none"> <li>• Mr. Wolfe thanked everyone for coming and for their donations and other support of the program, especially in times of “lean manufacturing.”</li> <li>• He introduced the PCC folks and Ben Nesbitt.</li> <li>• Everyone introduced himself.</li> <li>• Mr. Wolfe recognized the faculty and instructors who were present, and expressed appreciation for their efforts as well as for the efforts of the instructors, tutors, and work studies who were not present.</li> </ul>	
II. President’s Comments	<ul style="list-style-type: none"> <li>• President Erjavec said it was a wonderful experience visiting the advisory committees. She expressed appreciation for their participation and advice.</li> <li>• She added that we look forward to and value their input.</li> </ul>	
III. Approval of the May 9, 2012 Minutes	<ul style="list-style-type: none"> <li>• Leon Gil moved, Andy Bigler seconded, that the minutes be approved as corrected.</li> </ul>	Motion passed.
IV. Recap of Previous Meeting	<ul style="list-style-type: none"> <li>• Mr. Wolfe said we have added a grade for students’ soft skills in Desire 2 Learn. They’re doing well silencing their cell phones and showing up on time. So we are addressing that issue.</li> <li>• Mr. Romero said that tracking this through D2L has made a difference in students’ grades. Mr. Paglione: I think it’s helped, too. We’re trying to mimic</li> </ul>	

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	<p>what you will expect from employees.</p> <ul style="list-style-type: none"> <li>• Wolfe: we've had a few field trips.</li> <li>• In the Spring, we will start doing mock interviews and videotaping them so students can see how they're doing. We hope for one at the beginning and one at the end of the semester so they can see how they've improved. Invited volunteers to help do the interviews. Mr. Nesbitt suggested looking at SkillsUSA for interview material.</li> </ul>	<p>We would like to know when you're doing special projects so we can schedule field trips at that time.</p> <p>Please contact Roger Wolfe at 549-3239 if you would be willing to help conduct mock interviews.</p>
<p>V. Adopting NCCER Curriculum</p>	<ul style="list-style-type: none"> <li>• Mr. Wolfe announced that PCC will be adopting the curriculum from NCCER, the National Center for Construction and Educational Research, which aligns very well with what we're already teaching. He turned the meeting over to Ben Nesbitt.</li> <li>• Mr. Nesbitt thanked the industry people for being present.</li> <li>• Pearson, the publisher, contacted CCCS to see if it wanted to become an approved training sponsor. The program was originally designed as a curriculum for employers to use. The instructors are trained, and then students can be certified. Their certifications are maintained in a national registry. There are 10 modules in the program. It's very structured, but nevertheless flexible. It can be taught in any order. There is a core curriculum that needs to be done first, however.</li> <li>• Q: cost to school? A \$50 application fee. Then the instructors have to go through 10 hours of training. Instructors have to pass training for each module before they teach it. The training can be used for professional development credits.</li> <li>• Are employers in Colorado giving preference to applicants with this training? Mr. Nesbitt wasn't sure.</li> <li>• Would it be conducive to block scheduling? It's based on contact hours, so it could be.</li> <li>• DOC has already established itself as an approved site. Sites need to teach at least one course every 3 years to maintain their approval.</li> <li>• They have seen their students get more money to start with and they get hired quicker as a result of the certifications.</li> <li>• The curriculum makes use of written tests and skill tests.</li> </ul>	

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VI. Curriculum Changes to accommodate NCCER	<ul style="list-style-type: none"> <li>• Wolfe went into more detail on the curriculum. There are 3 levels of modules. What we cover is more extensive than what is in the curriculum, in many ways.</li> <li>• Some of the more advanced aspects of the NCCER curriculum will not be implemented because of the difficulty of getting the correct materials and a qualified instructor.</li> <li>• Discussion was held on whether a class should be deleted from the degree program in order to accommodate the hours that the Core module requires. Leon Gil: I think both classes [the ones recommended for deletion] are very important, so I'd hate to see either one taken out. Ms. Sherman: If you feel strongly about it, we could add the 4 credits to the degree. You could also offer it as a Special Topics class. Mr. Vigil: I'd be willing to pay extra and get the certification.</li> <li>• Is there a cost to the student? Just books.</li> <li>• We already have classes in CCCN to cover the Core Curriculum module.</li> <li>• Discussion about that fact that students will show up with an NCCER card already started.</li> <li>• Would every student be required to do this? Mr. Wolfe didn't think so.</li> <li>• SCCC faculty are on board with this and in favor of it.</li> </ul>	<p>Conclusion: keep related classes and see about doing a Special Topics class or adding material to existing classes. Agreed to by a show of hands.</p>
VII. Good of the Order	<ul style="list-style-type: none"> <li>• None.</li> </ul>	
VIII. Adjourn	<ul style="list-style-type: none"> <li>• At 1:07 pm.</li> </ul>	

Submitted by Susan Pelto.